

DESCRIPTION OF A STUDY COURSE – SYLLABUS

Title of a course	English language II				
Head of course	PhD Tamara Polić, Senior Lecturer				
Study programme	Professional undergraduate study Road Transport Professional undergraduate study Railroad Transport				
Status of a course	Obligatory				
Year of study	1.	Semester	II	ECTS credits	4
Teaching plan (L + E + S+ Pr)	2L+1E				
Goals of a course					
The objectives of this course are language advancement and the improvement of the overall linguistic competence of students in spoken and written production as independent users of English according to the Common European Framework of Reference for Languages (ZEROJ). This is achieved through the processing of thematic content in the form of expert texts in the field of road and rail transport, with emphasis on the adoption of vocabulary of the English language of the traffic profession (EJPS) and its typical morphosyntactic structures and writing a CV.					
Conditions for enrolling course					
No conditions					
Learning outcomes on a level of a study programme which includes course					
Outcome 14: Independently present professional content on oral, written and graphical basis using the usual tools in Croatian and/or foreign language. Outcome 15: Participate in teamwork in solving complex road and railroad transport tasks.					
Expected learning outcomes on a level of a course					
<ol style="list-style-type: none"> 1. Use terms, key vocabulary, collocations, and syntagms of the language of the profession in the field of transport at the receiving and production level. 2. Use morphosyntactic structures at the receiving and production level. 3. Express numbers at the receiving and production level. 4. Write your CV in English according to the EU template. 					
Content of a course					
<p>Topics for broadening of vocabulary relating to transport: Car's anatomy, Traffic management, Traffic control, Train service in Europe, Hovercraft, Hovertrains, Steam cars, The post office and human progress, Postal services, The air mail, Climate and telecommunications, Communications satellites.</p> <p>Grammar: adjectives, comparison of adjectives, adverbs, formation of adverbs, modal verbs, Reported Speech with the introductory verb in present (statements, questions, commands and prohibitions).</p> <p>Business correspondence: writing letters on business situations: import inquiry, domestic inquiry, export inquiry, personal inquiry; Employment – application, curriculum vitae, confirming employment, contract of employment, giving notice, letter of recommendation.</p>					
Teaching modes	<input checked="" type="checkbox"/> lectures <input type="checkbox"/> auditory exercises <input checked="" type="checkbox"/> seminars and workshops <input type="checkbox"/> distance learning <input type="checkbox"/> field classes		<input checked="" type="checkbox"/> individual assignments <input type="checkbox"/> multimedia and network <input type="checkbox"/> laboratory <input type="checkbox"/> supervisor's work <input type="checkbox"/> other _____		
Comments	In order to achieve the course objectives, the learning outcomes at the program and course levels, teaching must be done in a computer classroom.				
Students' obligations					
Grading, evaluation and monitoring of students' work continuously during lectures and exams					

Grading is based upon evaluation of course's learning outcomes' adoption. Grading is performed continuously during lectures and/or during exam, in compliance with the provisions of Regulation on the assessment of students.

Continuous check-up:

Outcomes	Pre-exam I	Pre-exam 2	Assignment (writing EU CV)	Threshold	Max
Outcome 1	32	28		30	60
Outcome 2		12		6	12
Outcome 3	8			4	8
Outcome 4			20	10	20
Percentage of ECTS	1,5	1,5	1		
Total	40%	40%	20%	50 %	100 %

A student has passed the exam if he has acquired a percentage of credits for each learning outcome higher or equal to defined threshold.

Exam term:

Outcomes	Written exam	Oral exam	Max
Outcome 1	40	10	50%
Outcome 2	15	5	20%
Outcome 3	5	5	10%
Outcome 4	20		20%
Percentage of ECTS	3	1	
Total	80%	20%	100 %

A student has passed the exam if he has acquired a percentage of credits for each learning outcome higher or equal to defined threshold.

Grading:

A student has passed the exam if he has acquired at least 50% of anticipated credits of a specific learning outcome.

If a student has passed learning outcomes of all courses, the accomplished credits (percentages) of all passed learning outcomes are being added, while the final grade is defined upon following table:

Range of credits (percentages)	Numerical grade	ECTS grade
90,00 – 100,00	Excellent (5)	A
75,00 – 89,99	Very good (4)	B
60,00 – 74,99	Good (3)	C
50,00 – 59,99	Sufficient (2)	D
0,00 – 49,99	Insufficient (1)	F

Obligatory literature

1. Polić, T. (2007). The English Language I and II. English Textbook of Road and Rail Transport and Postal Services with Grammar and Exercises for 1st Year Students. Rijeka: Veleučilište u Rijeci.
2. Teaching materials published on Moodle.

Additional literature

- 1) Bartolić, Lj. (1995). Strojarški rječnik energetskog strojarstva i osnova strojarstva: englesko-hrvatski i hrvatsko-engleski. Zagreb: Školska knjiga.
- 2) Bartolić, Lj. (2005). Tehnički rječnik brodogradnje, strojarstva i nuklearne tehnike (hrvatsko-engleski, englesko-hrvatski). Zagreb: Školska knjiga.
- 3) Divić, A., Divić, Ž., i Puškarski, D. D. (2013). Leksikon cestovnog prometa. Hrvatsko društvo za ceste-Via

Vita.

- 4) Gačić, M. (2008). Minimalni englesko-hrvatski vokabular propisa o sigurnosti prometa na cestama. Policija i sigurnost 17 (1-2), 37-89.
- 5) Gačić, M. (2009). Gramatika engleskoga jezika struke. Zagreb: Učiteljski fakultet Sveučilišta u Zagrebu i Školska knjiga d.o.o.
- 6) Leech, G., i Svartvik, J. (2013). A communicative grammar of English. Routledge.
- 7) Prager, A. (2003). Trojezični građevinski rječnik. Hrvatsko-englesko-njemački. Englesko-hrvatsko-njemački. Njemačko-hrvatsko-engleski. Zagreb: Masmedia.
- 8) Sršen, M. (2011). Terminološki četverojezični rječnik cestovnog inženjerstva s pojmovnikom = Four-language Dictionary of Road Engineering with Definitions. Zagreb: AspeCta – Udruga za promicanje socijalnih i okolišnih aspekata održivog razvoja cesta.
- 9) Stipetić, A. (1994). Rječnik željezničkog nazivlja. Zagreb: Institut prometa i veza.
- 10) Thomson, A. J., Martinet, A. V., i Draycott, E. (1986). A practical English grammar.
- 12) Tokić, B.i Steparić, J. (2013). Tehnički rječnik motora i motornih vozila: englesko-hrvatski. Zagreb: Školska knjiga.

