

DESCRIPTION OF A STUDY COURSE – SYLLABUS

Title of a course	Project Management				
Head of course	MSc Anita Stilin, Senior Lecturer				
Study programme	Specialist professional graduate study Entrepreneurship				
Status of a course	Obligatory				
Year of study	2	Semester	III.	ECTS credits	5
Teaching plan (L + E + S+ Pr)	2L + 2E				
Goals of a course					
Introducing students with basic concepts of project management. Acquisition of project planning competences. Acquiring competencies for project implementation, control and implementation.					
Conditions for enrolling course					
No conditions					
Learning outcomes on a level of a study programme which includes course					
Outcome 4: Suggest possible responses to changes in the business environment. Outcome 6: Apply methodology for planning and controlling the implementation of various plans. Outcome 9: Apply methodology of professional and scientific research work in various business situations. Outcome 11 Identify deficiencies and propose improvements of team functioning. Outcome 12: Choose the right approach to communicating business content and motivating associates to achieve goals. Outcome 14: Identify and evaluate different business risks and propose ways to manage risks.					
Expected learning outcomes on a level of a course					
<ol style="list-style-type: none"> 1. Identify project, program, portfolio and project management features 2. Describe the link between strategy, changes and organizational culture with projects 3. Analyse different interest-influential groups and/or individuals 4. Create and present a project plan after choosing from proposed projects 5. Apply network planning techniques 6. Recommend the method of implementation, control and conclusion of projects in an organization 					
Content of a course					
Defining projects. Innovations and projects. Project as a structure of objectives and activities. Project in a business system. Project activity in a company. Programming development of a company. Models of organizing project implementation. Project management. Basic concepts of project management. Types of projects. Phases of a project. Life cycle of a project. Project structure. Fitting of project organization into a line organization. Managing changes.					
Teaching modes	<input checked="" type="checkbox"/> lectures <input type="checkbox"/> auditory exercises <input checked="" type="checkbox"/> seminars and workshops <input type="checkbox"/> distance learning <input type="checkbox"/> field classes		<input checked="" type="checkbox"/> individual assignments <input type="checkbox"/> multimedia and network <input type="checkbox"/> laboratory <input type="checkbox"/> supervisor's work <input type="checkbox"/> other _____		
Comments					
Students' obligations					
Grading, evaluation and monitoring of students' work continuously during lectures and exams					
Grading is based upon evaluation of course's learning outcomes' adoption. Grading is performed continuously during lectures and/or during exam, in compliance with the provisions of Regulation on the assessment of students.					

Continuous check-up:

Outcomes	Pre-exam I	Pre-exam 2	Tasks (assignment and / or case study)	Development and presentation of the project plan	Threshold	Max
Outcome 1	9 %		6 %		7,5 %	15 %
Outcome 2	6 %		4 %		5 %	10 %
Outcome 3	10 %		2 %		6 %	12 %
Outcome 4		7 %	3 %	20 %	15 %	30 %
Outcome 5		4 %	6 %		5 %	10 %
Outcome 6		18 %	5 %		11,5 %	23 %
Percentage of ECTS	1,25	1,45	1,3	1		
Total	25 %	29 %	26 %	20 %	50 %	100 %

A student has passed the exam if he has acquired a percentage of credits for each learning outcome higher or equal to defined threshold.

Exam term:

Outcomes	Written exam	Oral exam	Max
Outcome 1	10 %	5 %	15 %
Outcome 2	6 %	4 %	10 %
Outcome 3	10 %	2 %	12 %
Outcome 4	10 %	20 %	30 %
Outcome 5	6 %	4 %	10 %
Outcome 6	18 %	5 %	23 %
Percentage of ECTS	3	2	
Total	60 %	40%	100 %

A student has passed the exam if he has acquired a percentage of credits for each learning outcome higher or equal to defined threshold.

Grading:

A student has passed the exam if he has acquired at least 50% of anticipated credits of a specific learning outcome.

If a student has passed learning outcomes of all courses, the accomplished credits (percentages) of all passed learning outcomes are being added, while the final grade is defined upon following table:

Range of credits (percentages)	Numerical grade	ECTS grade
90,00 – 100,00	Excellent (5)	A
75,00 – 89,99	Very good (4)	B
60,00 – 74,99	Good (3)	C
50,00 – 59,99	Sufficient (2)	D
0,00 – 49,99	Insufficient (1)	F

Obligatory literature

1. Omazić, M. A., Baljkas, S., Projektni menadžment, Sinergija nakladništvo, Zagreb, 2005.

Additional literature

1. Hauc, A., Projektni menadžment i projektno poslovanje, M.E.P. Consult, Zagreb, 2007.
2. Kerzner, H., Project management: A Systems Approach to Planning, Scheduling, and Controlling, 10th ed., John Wiley & Sons, Inc., New Jersey, 2009.
3. Maylor, H., Project management, 4th ed., Pearson Education Limited, Harlow, 2010.
4. Njavro, Đ., Njavro, M. (ur.), Vodič kroz znanje o upravljanju projektima (Vodič kroz PMBOK), Mate, Zagrebačka škola ekonomije i managementa, Zagreb, 2011.

