

DESCRIPTION OF A STUDY COURSE – SYLLABUS

Title of a course	Occupational Health and Safety				
Head of course	Kristina Dundović, Lecturer				
Study programme	Professional undergraduate study Sustainable Agritourism				
Status of a course	Elective				
Year of study	2.	Semester	III	ECTS credits	3
Teaching plan (L + E + S+ Pr)	2+0+1+0				
Goals of a course					
Introduce students to the basic concepts of occupational safety and the dangers, detriments and efforts of work process and work environment.					
Conditions for enrolling course					
No conditions					
Learning outcomes on a level of a study programme which includes course					
Outcome 6: Apply the principles of spatial planning and design the interior and exterior according to the needs and capabilities of the agritourism farm and the location conditions. Outcome 7: Recommend environmentally friendly methods of hygiene, maintenance and waste management in agriculture, tourism and catering. Outcome 11: Recommend appropriate organizational solutions in the business process.					
Expected learning outcomes on a level of a course					
1: Identify concepts in the field of occupational safety. 2: Define basic, specific and recognized occupational safety rules, obligations and responsibilities of the employer security. 3: Establish legislation and standards covering occupational safety and health. 4: Distinguish between types of hazards, harms and efforts. 5: Determine the purpose of training to work safely.					
Content of a course					
Basic terms: employer, authorized person, occupational health and safety expert, trustee, worker, workplace injury, occupational disease, tasks in special work conditions, risk assessment, basic and special rules of occupational health and safety, recognized rules of occupational health and safety. Norms and technical rules in the occupational health and safety system. Hazards, adversity, strain in the work process and work environment. Training to work safely. Procedures in case of workplace injury and occupational disease and disease related to work.					
Teaching modes	<input checked="" type="checkbox"/> lectures <input type="checkbox"/> auditory exercises <input checked="" type="checkbox"/> seminars and workshops <input type="checkbox"/> distance learning <input type="checkbox"/> field classes		<input checked="" type="checkbox"/> individual assignments <input type="checkbox"/> multimedia and network <input type="checkbox"/> laboratory <input type="checkbox"/> supervisor's work <input type="checkbox"/> other _____		
Comments					
Students' obligations					
Grading, evaluation and monitoring of students' work continuously during lectures and exams					
Grading is based upon evaluation of course's learning outcomes' adoption. Grading is performed continuously during lectures and/or during exam, in compliance with the provisions of Regulation on the assessment of students.					

Continuous check-up:

Outcomes	Pre-exam I	Pre-exam 2	Seminar work	Threshold	Max
Outcome 1	20%			10%	20%
Outcome 2	20%			10%	20%
Outcome 3		20%		10%	20%
Outcome 4		15%	5%	10%	20%
Outcome 5		20%		10%	20%
Percentage of ECTS	1	1	1		
Total	40%	55%	5%	50%	100%

A student has passed the exam if he has acquired a percentage of credits for each learning outcome higher or equal to defined threshold.

Exam term:

Outcomes	Written exam	Oral exam	Max
Outcome 1	15%	5%	20%
Outcome 2	15%	5%	20%
Outcome 3	15%	5%	20%
Outcome 4	15%	5%	20%
Outcome 5	15%	5%	20%
Percentage of ECTS	2	1	
Total	75%	25%	100%

A student has passed the exam if he has acquired a percentage of credits for each learning outcome higher or equal to defined threshold.

Grading:

A student has passed the exam if he has acquired at least 50% of anticipated credits of a specific learning outcome.

If a student has passed learning outcomes of all courses, the accomplished credits (percentages) of all passed learning outcomes are being added, while the final grade is defined upon following table:

Range of credits (percentages)	Numerical grade	ECTS grade
90,00 – 100,00	Excellent (5)	A
75,00 – 89,99	Very good (4)	B
60,00 – 74,99	Good (3)	C
50,00 – 59,99	Sufficient (2)	D
0,00 – 49,99	Insufficient (1)	F

Obligatory literature

1. Zakon o zaštiti na radu, N.N. br. 71/14., 118/14., 94/18. i 96/18.
2. Teaching materials published on the course pages
3. Internal materials chosen by the course holder

Additional literature

1. Pravilnici iz područja zaštite na radu

